

Delphi Public Library



222 East Main Street
Delphi, Indiana 46923

564-2929

564-4746 (Story & Announcements)

HISTORY OF THE LIBRARY

The Delphi Public Library exists to provide library services to its community. It offers access to information to people of all ages and of every occupation. The library purchases and maintains books, magazines, records, tapes, and other library materials helpful for self-directed learning and for recreation, and will sponsor talks, films, and other activities to further carry out its role.

The Delphi Public Library was first organized at the end of the last century through the efforts of the Oracle Club, with the support of the Delphi City Council and the citizens of Delphi. The library was housed for a while in the old high school, and later in a back room of the A.T. Bowen Bank (now the Carroll Telephone Co.)

In 1904, the library was re-organized under the State Library law. Later in the same year, the newly formed Library Board wrote to the Carnegie Foundation requesting funds for construction of a public library in Delphi. The City Council appropriated \$2,000 for the purchase of a library site. In 1905, the Library Board received a Carnegie grant of \$10,000 for construction of a library on the condition that the city appropriate \$1,000 a year to maintain the library. The Library Board accepted the offer, and the city purchased the present site at Main and Indiana Streets. Construction began in the summer of 1905. The building was completed and dedicated in June, 1906. In 1984, the Library Board commissioned an architectural firm to review the physical condition of the library, in preparation for updating the present structure.

LIBRARY DISTRICT

In 1915, Deer Creek Township asked to be served by the Delphi Library and levied a tax to help support the library. Since then, the Delphi Public Library has been supported by the taxpayers of Delphi and Deer Creek Township. Residents of the library district are entitled to free library service for this tax support. Residents of other townships may use the library, but must pay a yearly fee for borrowing privileges. Current fees are \$25 per family, and \$12.50 for students. Student cards cannot be used by other members of the family.

RECIPROCAL BORROWING

The Delphi Public Library Board has agreed to extend reciprocal borrowing privileges to all resident borrowers of the Flora-Monroe Township Public Library and the Camden Public Library. In addition, the Board has signed the State-wide Reciprocal Borrowing Covenant, extending reciprocal borrowing privileges to resident borrowers of those libraries in the state that have also signed the Covenant.

LIBRARY CARDS

Registration forms for library cards are available at the main desk in the library. All registrants are asked to bring some form of address verification when registering. A post-marked letter addressed to the registrant will do.

Reciprocal borrowers are asked to bring in their library cards from their home library.

BORROWING REGULATIONS

Library materials can be checked out from the main desk. The loan period for most materials is two weeks. These materials can be renewed for an additional two weeks by telephone. For efficient service, when renewing library materials, give the staff member serving you the date the material is due, the author's name, and the title of the work.

Most reference materials and many of the local history materials circulate overnight only. Loan periods for the inter-library loan materials vary from seven days to three weeks. Video tapes circulate for three days. The video recorder may be kept for 24 hours, provided a \$50.00 cash deposit has been given to the library.

OVERDUE MATERIALS

There will be a 25¢ fine for materials overdue up to the length of time equal to the borrowing period, and 50¢ up to one month. Longer, subject to prosecution.

VIDEO EQUIPMENT

\$1.00 PER HOUR FOR LATE RETURN OF EQUIPMENT.

Fines for lost and damaged materials will be the cost of replacement plus the cost of processing.

GIFTS AND DONATIONS

The Library welcomes books from individuals and groups for addition to its collection. Books must meet the Library's selection policy and not duplicate material on hand. It is understood that all such items become the property of the Library and may be used and disposed of at the discretion of the Library Director.

ENDOWMENT FUND

As of 1984, the Board has agreed to establish an endowment fund for money contributed to the Library from wills, estates, gifts, etc. for the betterment and improvement of the Library. The year 2000 has been selected for achieving the goal of \$300,000 in private funds and \$200,000 in LIRF.

CHILDREN'S LIBRARY AND YOUNG ADULT ROOM

The Children's Library and the Young Adult Room are on the lower level of the Library and have a separate card catalogue. All non-fiction materials on the lower level are designated by the location codes YA for Young Adult or J for Children's Library, followed by the call number. Fiction in the Young Adult Room is designated YA. Fiction in the Children's Library is designated jFic. Pictures, books and easy readers are designated by JE.

WINTER HOURS

Winter Hours (Labor Day through Memorial Day)	
Monday-Thursday	10:00 a.m.-8:30 p.m.
Friday	12:00 a.m.-6:00 p.m.
Saturday	10:00 a.m.-4:00 p.m.
Summer Hours (Memorial Day through Labor Day)	
Monday-Thursday	10:00 a.m.-7:00 p.m.
Friday & Saturday	10:00 a.m.-4:00 p.m.

The Library will be closed on Sundays and the following holidays: New Year's Day, Memorial Day, Independence Day, Labor Day, Veteran's Day, Thanksgiving Day and Christmas Day. The Library closes at 4:00 p.m. on Thanksgiving, Christmas and New Year's Eves.

LIBRARY SERVICES

The Delphi Public Library exists for the sole purpose of serving the community. In carrying out its service function, the Library maintains a balanced collection of books, records, periodicals, films, filmstrips, and other print and non-print materials. The Library also offers:

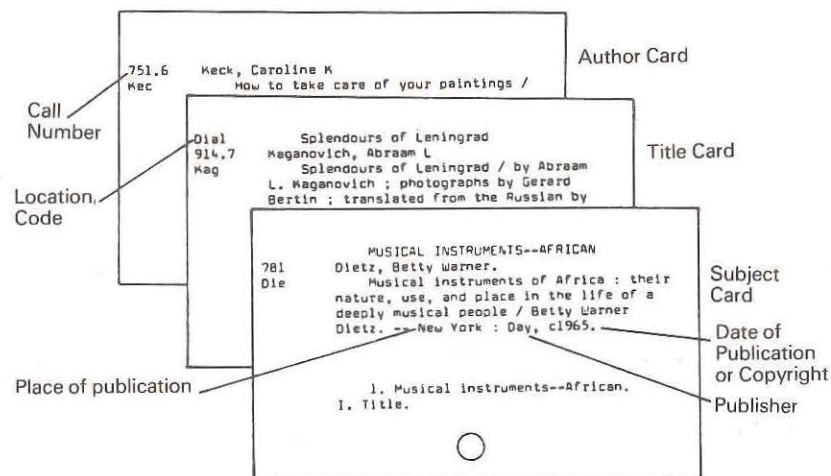
- Interlibrary loan services
- Talking book materials for the disabled
- Children's reading programs
- Books by mail for shut-ins
- Films for nursing home residents
- Film series
- A yearly trip for children who take part in the summer reading program
- Reference services
- 24-hour Dial-a-Story at 564-4746
- Self-instructional library skills packages.

FINDING A BOOK IN THE MAIN LIBRARY

The system of classification used in the Delphi Public Library is the Dewey Decimal System. All non-fiction materials are classified under the following main classes:

- 000 Generalities (including most encyclopedias)
- 100 Philosophy (including psychology, ethics)
- 200 Religion (including mythology)
- 300 Social Sciences (including economics, government, law)
- 400 Language (including dictionaries, grammars)
- 500 Pure Science (including mathematics)
- 600 Technology/Applied Sciences (including medicine engineering)
- 700 The Arts (including sports)
- 800 Literature
- 900 History (including geography, travel, biography)

The key to the library is the card catalogue. The Delphi Public Library uses a dictionary catalogue in which author, title and subject cards are inter-filed alphabetically. Each card in the catalogue has a location code, a call number, or both printed in the upper left hand corner indicating where on the shelves the book for that card can be found. The Delphi Public Library uses the location codes IND for local history, DIAL for Dial Memorial Room, SCI FIC for science fiction, FIC or SS for fiction, and REF for reference. Other information found on catalogue cards is shown in the diagram below.



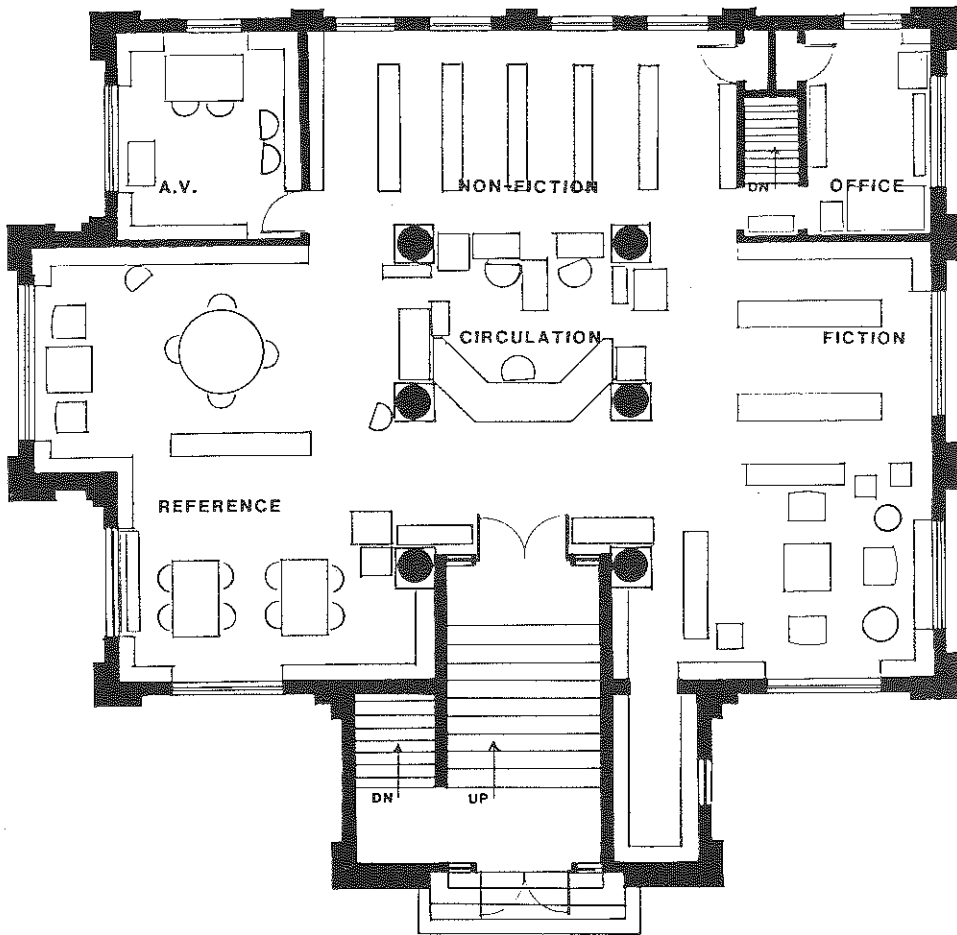
Most non-fiction materials in the Main Library are shelved in the area behind the main desk. Biographies, reference books, and local history materials are shelved separately in the area to the left of the desk.

Biographies and autobiographies are designated by the numbers 920 (for biographies of more than one person) and 921 (for biographies of individuals). Within the biography section, books are shelved alphabetically by the subject's last name.

The Dial Memorial Collection is housed in the Dial Room and contains memorial gift books. The Dial Room is open to the public.

The fiction collection is to the right of the main desk. Fiction is shelved alphabetically by the author's last name.

The Library has a collection of local newspapers and some census records on microfilm. A numbered list of the microfilm rolls available is kept on the table by the microfilm reader. Patrons may request the microfilm roll they want by number at the main desk.

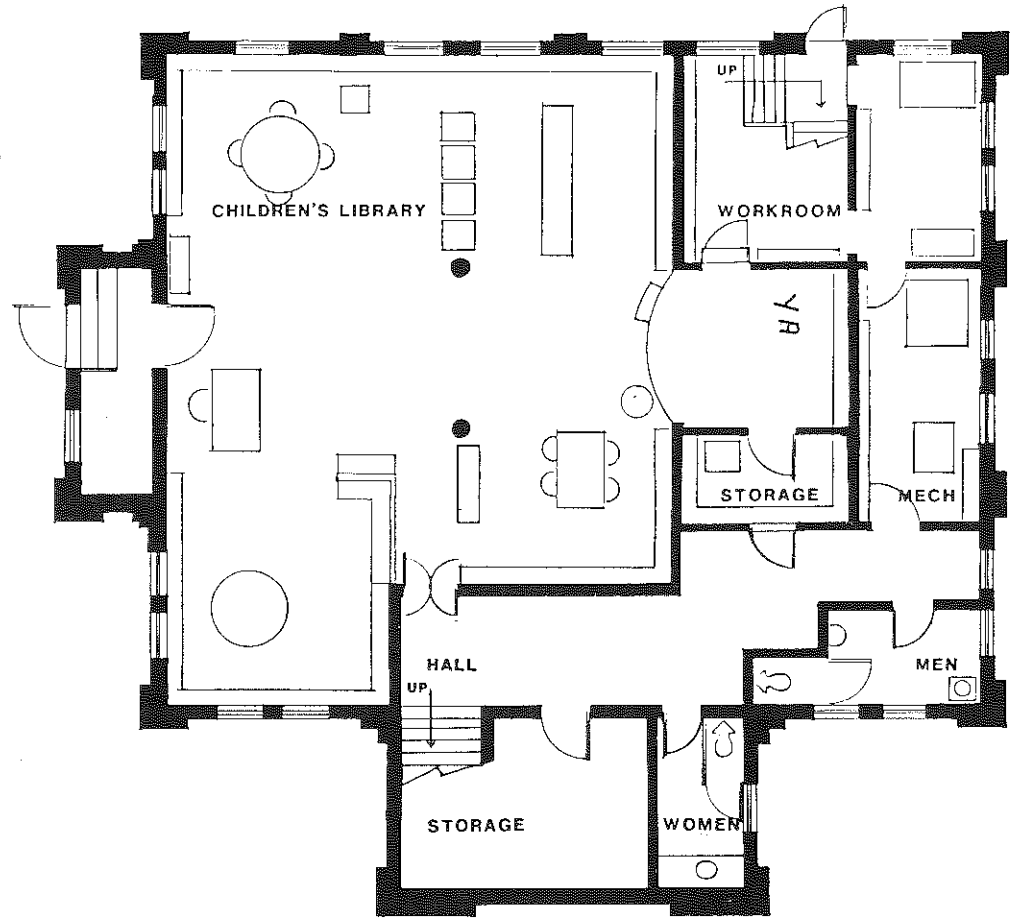


DELPHI PUBLIC LIBRARY
Delphi, Indiana

NORTH
SCALE 1/8" = 1'-0"



UPPER LEVEL PLAN



DELPHI PUBLIC LIBRARY
Delphi, Indiana

NORTH
SCALE 1/8" = 1'-0"



LOWER LEVEL PLAN

LIBRARY BOARD MEMBERS

Abel Alvarez	Mary Ives
Dale Brubaker	Linda Perdue
Donna Cross	Veda Wilcox
William Harford	

FORMER LIBRARIANS

Emma Myers	1897-1904
Iona (Gertrude) McCain	1904-1907
Isabelle Reinhart Baum	1907-1920
Mary Cochrane	1920-1960
Hazel Fry	1961-1968
Barbara Hanna	1968-1975
Elizabeth A. McAlhaney	1975-1978
Dennis L. Noble	1978-1980
Suzannah Walker	1981-1985
Marti Miller	1985